

Blue Ocean Society for Marine Conservation

Position Description

Title: Marine Debris Program Intern

Summary:

A part-time intern position that assists with Blue Ocean Society's marine debris and outreach programs. We are looking to hire 1-2 interns for at least a 12-week period.

Reports to: Executive Director & Program Staff

Responsibilities:

- Assist with leading beach cleanups, communicating with cleanup volunteers, and data summaries
- Fishing line recycling project – assist project coordinator with identifying new bin locations, coordinating bin placement, training volunteer bin monitors and tabulate data.
- Microplastics – assist with sampling and sorting microplastics, organizing samples, entering data in database.
- Assist with organizing and inventorying beach cleanup supplies, and tracking project metrics
- Present marine debris education programs at outreach events
- Help prepare for the New Hampshire Coastal Cleanup, held in conjunction with the International Coastal Cleanup
- Assist with social media posts, news releases, taking images and videos at beach cleanups and programs
- Assist marine debris program staff with other related tasks as needed.

Qualifications

- Recent graduate or pursuing degree in education, environmental science, communications or related field, or related work/lived experience
- Enjoy working with the general public and children
- Detail-oriented, enthusiastic, self-motivated, positive
- Excellent oral and written communications skills
- Excellent organizational and time management skills
- Ability to set and achieve goals independently
- Ability to work well independently and as a team
- Flexibility in scheduling – some weekend and evening work required
- Skilled in MS Office software (Word, Excel, Publisher). Experience with WordPress, Canva (or other graphic design program), and social media a plus.
- Must be comfortable lifting and moving program equipment and occasionally lifting items that weigh up to 50 pounds.

- Must be willing to work outside in all weather conditions.
- Must have reliable transportation. Should reside within 1 hour (max) of the Seacoast. Some of this work can be done virtually but in-person work will likely be required during the summer.

Salary and Benefits

- This is a part-time internship position available from May through October. Preference will be given to applicants that can commit to at least 12 weeks
- Pay is \$14-15/hour, depending on experience, with expected hours of 10-20 per week.
- Additional hours may be available working with other programs in the organization for qualified applicants.
- Travel reimbursement for programs/cleanups @IRS Standard Mileage Rate
- Remote work is available for some project tasks.
- Some evenings, weekends and occasional holidays (depending on program demand) required.

To apply:

Please send the following by March 31 to Angela Sames, Office Assistant, at info@blueoceansociety.org

- Your CV or resume
- A cover letter, which addresses the following questions:
 - Which time period are you available to work? (e.g., May 1-August 1, June 15-September 30)
 - Why are you interested in pursuing this internship?
 - How does this internship relate to your future goals?
 - What are the key skills you think you bring to this position?
- 2 Letters of Recommendation (emailed directly from your references to Angela Sames at angela@blueoceansociety.org)